

PROFESSIONAL DEVELOPMENT COURSES INTRODUCTORY

AUDIT EXEMPTION AND ABBREVIATED ACCOUNTS (1/2 day)

WHO SHOULD ATTEND

Many small companies, that no longer require an audit, still appoint accountants to help them prepare financial statements in accordance with accounting standards and the Companies Act 1985. This often also includes the preparation of abbreviated accounts.

Whilst carrying out the preparation of accounts, the company may require other services from the client including some level of assurance on their financial statements. Whilst the purpose of this course is not to examine such services in detail, the principles involved are introduced.

To provide such services all staff working on small and audit exempt companies firstly need to understand the legal requirements and how these assignments should be approached and secondly the practicalities involved.

The course is essential for anyone wishing to gain an introduction to the required approach for these types of entity.

The relevance of the course will depend upon participants practical experience, however, as a guideline, it will be suitable for those who have worked between 10 and 24 months in the profession. For those who are studying it should be attended during the professional stage (ACA), after knowledge modes F1-F3 (ACCA) or on completion of the intermediate stage (AAT) exams. Mercia Group Ltd will be pleased to advise if further guidance is required.

OBJECTIVES

By the end of the course participants will understand Companies Act criteria for small and medium sized companies and what is included in abbreviated accounts. They will also understand when audit exemption applies together with the necessary disclosures.

Participants will also be introduced to the principles of an accounts assurance assignment and how to adopt a practical approach to such work.

COURSE PROGRAMME

Formal introductions to abbreviated accounts and audit exempt companies covering:

- eligibility
- types of accounts
- reports of auditors and accountants
- problem areas
- introduction to accounts' assurance assignments

Case studies / questions will be interspersed to ensure understanding of the above.

CPD HOURS - 3