

# Expenses and Benefits Healthcheck

£45 plus VAT per place

No charge for members

## WHO SHOULD ATTEND

This course is suitable for those participants who have a good understanding of PAYE and benefits in kind. Participants should be familiar with the completion of forms P11D (or their review). They should also have an awareness of payroll procedures as prior knowledge will be assumed. As a guide participants should have been in practice between 24 and 36 months.

This course is not suitable for partners or managers with extensive experience in PAYE matters.

## OBJECTIVES

Reviewing clients benefits and expenses procedures with a view to minimising potential exposure in respect of benefits and expenses issues.

## CONTENT

- Review the areas which could lead to PAYE liabilities – concentrating on benefits in kind and expenses
- Common problem areas
- Recent changes in PAYE and NIC

*NB: A good understanding of payroll procedures and P11D compliance issues will be assumed.*

**CPD HOURS: 3**